



भारतसरकार / Government of India
श्रमएवंरोजगारमंत्रालय / Ministry of Labour & Employment
खानसुरक्षामहानिदेशालय / Directorate General of Mines Safety



No. D-21013/30/2024-25/S&P/ 697

Dated 09th Oct, 2024

NOTICE INVITING TENDER

Sub: Selling of Old Newspapers and Magazine etc. lying at Central Library (HQ), DGMS, Hirapur, Dhanbad – 826 001 (Jharkhand).

Sealed quotations are invited in “as is where basis” condition for Selling/ disposal of old Newspaper & old Magazine etc. lying at Central Library(HQ), DGMS, Hirapur, Dhanbad, Pin: 826 001 on behalf of Director General of Mines Safety, on tender basis as per description given below.

The quotation are to be submitted in two parts i.e. **Technical Bid (Annexure-I)** and **Financial Bid (Annexure-II)** in separate envelopes Both Technical Bid and Financial Bid are to be submitted concurrently.

The Sealed quotations shall be submitted on or before **12.00 P.M. of 18th Oct , 2024**. The quotation will be **opened at 4:00 p.m. on 18.10.2024**. Authorized representatives of the participating firms may be present at the time of opening of quotation.

Quotation should be typed, sealed and superscripted as per subject cited above along with enquiry number and addressed to the above mentioned address or The Dy. Director of Mines Safety/In-charge of Store & Purchase, DGMS, Hirapur, Dhanbad – 826 001, Jharkhand.

Terms & Condition:

1. The tenders should be submitted in sealed covers. Open tenders will be rejected.
2. The materials offered for disposal is on “AS IS WHERE IS & WHAT IS BASIS” Ex-go down in unpacked condition. Taxes & duties that may be levied by the Govt. will be extra as applicable.
3. Item details:

Description	Quantity
Quantity Selling of old newspaper and Magazines	Interested bidder may visit the office to assess the total quantity of the materials

4. The vendors may inspect the materials on any working day between 10:00 AM to 1:00 PM by prior appointment to satisfy themselves about the quality & condition of the materials offered. No complaint whatsoever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
5. Vendor, having received the old periodicals/papers/ magazine as the highest bidder, have to ensure and maintain confidentiality of the Government documents during the time of disposal on its part.
6. Tenders should clearly quote their rate Per Kilogram as asked for both in figures and in words exclusive of any GST. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
7. Tenders should be valid for a period of 30 days from the date of opening of the tenders.
8. The disposal of the above mentioned items will be made at "As is where is" basis lying at O/o The Assistant Library & Information Officer, Central Library, DGMS, Hirapur, Dhanbad – 826 001 (Jharkhand).
9. The items will be disposed to bidder who has quoted/bidder the highest price.
10. The offer should be kept open for the acceptance for a period of at least 30 days. During the period no revision/amendment in prices will be accepted.
11. Quotations received after the expiry of last date will not be considered in any circumstances.
12. This Directorate reserves the right to cancel any or all of the quotations or to accept to the same in parts, without assigning any reason thereof.
13. After awarding the disposal order to the highest successful bidder, the vendor shall deposit the entire amount as specified in the order in the "BHARATKOSH", i.e. in Government Account. The copy of the receipt shall be submitted at the office of Director of Mines Safety/In-charge of Store & Purchase, Vikash Bhawan, DGMS, Hirapur, Dhanbad – 826 001 (Jharkhand).

(Upendhar. Rapolu)
Dy. Director of Mines Safety (S&T)
In-charge of Store & Purchase

ANNEXURE – II

Format for Financial Bid

I/ We have gone through the tender document and agree to the terms & conditions.

My/Our Offer/ Rate for the purchase of old news paper/ old magazines is as given below:

S.No	Description	Rate per Kg. (In figures)	Rate per Kg. (In words)
1.	Old New Papers & Old Magazines		

Note: Price may be quoted per kilogram.

Name & Signature of the Tenderer with Stamp.

ANNEXURE – I

Format for Technical Bid

Sl.No	Description	Remarks
1	Name of the Tenderer/ Company/ Firm/ Agency with full address/ contact No./e-mail).	
2	Nature of the Concern (Sole/ Partnership/ Company).	
3	Registration No/ Trade license of Company/ Firm/ Agency (If available, copy to be enclosed).	
4	Details of other information (PAN, GST, AADHAR, if any).	
5	Past Experience in similar type of work (If Yes, Work Order copies to be attached).	

I/We hereby declare that the information furnished above is true and correct.

Place:

Date:

Name & Signature of the Tenderer