



सत्यमेव जयते

भारत सरकार / Government of India
श्रम एवं रोजगार मंत्रालय / Ministry of Labour & Employment
खान सुरक्षा महानिदेशालय / Directorate General of Mines Safety



No.Adm.I/COVID-19/

/Dhanbad, dated

OFFICE MEMORANDUM

Sub : Preventive measures to contain the spread of COVID 19.

In pursuance of Departmental of Personnel & Training O.M.No.11013/9/2014—Estt.(A-III) dated 22.03.2020 and lock down of Jharkhand state declared by State Government of Jharkhand vide letter No.98/HSN dated 22.03.2020, the following arrangements has been made for the office DGMS, HQ, Dhanbad.

1. Only staff and officers who are called by their respective controlling officer are required to come to the office. Rest all are directed to work from home. Official who are working from home should be available on telephone and electronic means of communication at all time. They should attend office if called for, in case of any exigencies of work.
2. Only following official will come to the office on the date shown against their names :

Sl.No.	Name of official	Designation	Date
1.	Shri Xavier Beck	Sr. Private Secretary	23 rd to 25 th March, 2020
2.	Shri Dipankar Bhattacharjee	Administrative Officer	26 th to 28 th March, 2020
3.	Shri A.S.Pandey	Private Secretary	29 th to 31 st March, 2020
4.	Shri A.M.Yogi	UDC/Caretaker	23 rd to 31 st March, 2020
5.	Shri Binod Prasad Mahto	UDC/Caretaker	
6.	Shri Ajit Hari	Safaiwala	
7.	Shri Anand Hari	Safaiwala	
8.	Shri Julab Ghansi	Safaiwala	

3. The above instructions shall be applicable with immediate effect and remain in force up to 31st March, 2020 or till further instructions.
4. All are advised to take care of themselves and their family members to contain the spread of Novel Coronavirus (COVID-19) as per the directives issued by Govt. of India and State Government from time to time.

This issues with the approval of Competent Authority.

Sd/-

Dy. Director General of Mines Safety(HQ)

Memo No.Adm.I/COVID-19/ 3601-04

/Dhanbad, dated 23/03/2020

Copy forwarded for information and necessary action to :

1. All officers of HQ.
2. All Sectional heads of HQ.
3. The Director of Mines Safety(SOMA). He is requested to upload the above OM on the website of DGMS.
4. Notice Board.

Dy. Director General of Mines Safety(HQ)